



ROCKY MOUNT, NC
THE CENTER OF IT ALL

ROCKY MOUNT CITY COUNCIL

COMMITTEE OF THE WHOLE MEETING

MONDAY, MAY 11, 2020

**CITY COUNCIL
COMMITTEE OF THE WHOLE**

**MONDAY, MAY 11, 2020
5:00 PM**



AGENDA

- | | |
|---|----------------|
| 1. Battle Park Grant Funding Program | Joel Dunn |
| 2. Main Street Economic Development Incentive –
Water/Sewer Services | Brad Kerr |
| 3. Draft Heritage Pedestrian Trail Conceptual Plan | Brad Kerr |
| 4. Review of Third Quarter FY 2020 Report of
Revenues and Expenditures | Kenneth Hunter |
| 5. Closed Session
Economic Development
Personnel | |

MEMORANDUM



ROCKY MOUNT
PARKS AND RECREATION
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To: Rochelle Small-Toney, City Manager
Cc: Elton Daniels, Assistant City Manager 
From: Joel Dunn, Interim Director of Parks and Recreation 
Date: April 24, 2020
Re: Battle Park Grant Funding Program Power point for Committee of the Whole

Attached for your review is a PowerPoint presentation for the Committee of the Whole meeting scheduled for May 11, 2020.

This presentation gives information about the Battle Park Master Plan process and the grant funding opportunities we plan to apply for.

Please let me know if you have questions, concerns or need additional information.

Respectfully Submitted,

Joel Dunn

Interim Director | Parks and Recreation



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Grant Funding Program for Battle Park Improvements

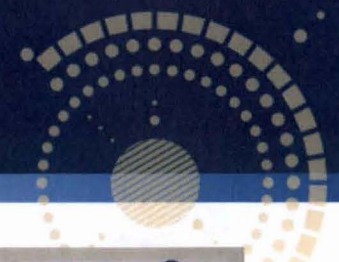
Committee of the Whole, May 2020

5/11/2020, Joel Dunn Interim Parks and Recreation
Director



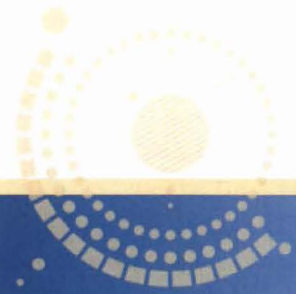


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Site Specific Master Plan Process: Public Input Meetings (Sign in)

- Feb. 20, 6:00pm – Snowed Out
- Feb. 27, 6:00pm (40)
- March 2, 10:00am (26)





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Stakeholder and Local Groups Meetings

- Feb. 3, 2pm Social group
- Feb. 19, 2pm Economic group
- March 5, 2pm Environmental group
- March 4, 4:00 pm Tackle the Tar Event Committee
- March 10, 5:00 pm Rocky Mount Planning Board
- March 12, 4:00 pm Rocky Mount Neighborhood Presidents Association
- March 18, 5:15 pm Rocky Mount Youth Council – Canceled due to COVID 19





Grant Plan for Battle Park Improvements

Project Element	Total Item Cost	PARTF June 1 \$350,000	LWCF ORLP June 1 \$500,000	LWCF July 1 \$500,000	RTP Submitted \$125,000	DWR Submitted \$199,837	CIP FY20-22 \$625,000
Woodland management	\$76,250		✓	✓			
Greenway renovation	\$525,700	✓	✓	✓		✓	✓
Renovate boat ramp & fishing piers	\$60,000	✓	✓	✓		✓	✓
Canoe/kayak launches (2)	\$11,000	✓	✓	✓		✓	
Dispersed picnicking (single table shelter, pad, trash can)	\$35,500	✓	✓	✓			
Native species demonstration areas & Rain gardens (2)	\$32,000	✓					
Bouldering area / Bike trials (not trails)	\$6,500	✓	✓	✓			
Natural surface trail (5 km = 5,000 m = 3.1 miles = 16,404 ft)	\$123,030	✓			✓		
Nature play area (400' fencing and signage)	\$6,000	✓					
Identification & Educational areas and signage	\$15,000	✓					
Signage	\$18,000	✓	✓	✓			
Site furnishings	\$26,200	✓	✓	✓			
Security cameras, blue light phones and entrance gate	\$45,500	✓					
Earthwork and Demolition	\$43,500	✓	✓	✓			
24x28 Restroom w/3 ADA Toilet Rooms and utilities	\$232,000		✓	✓			
Contingency	\$125,700	✓	✓	✓			
Site planning, design fees, etc.	\$133,500	✓	✓	✓	✓	✓	✓
Total Cost	\$1,515,380						



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NC Department of Environmental Quality Division of Water Resources Development Grant

- December 31, 2019
- \$199,873 request
- \$591,727 intentional overmatch (City and other grants)

Renovate: Greenway, 2 Fishing piers, boat ramp, canoe launch

New: 2 Raingardens, I&E signage





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NC Department of Natural and Cultural Resources Recreational Trails Program Grant

- Pre-application April 2020, Full application September 2020
- \$100,000 request
- \$25,000 match

New: 5k Natural surface multi-use trail
Races, events, MTB, XC, First in park system





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NC Department of Natural and Cultural Resources Parks and Recreation Trust Fund (90 point score)

- June 1, 2020
- \$350,000 request
- \$500,000 intentional overmatch (City and other grants)

New: 5k trail, I&E, demonstration areas, nature play area, bike trials

Like: 2nd canoe launch, dispersed picnic

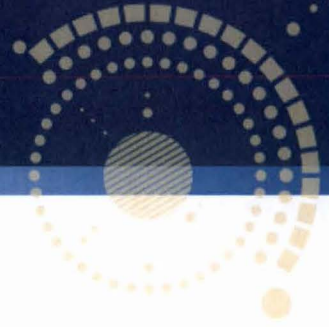
Renovate: Greenway, 2 piers, ramp, canoe launch, NCFS woodland implementation

Connect to greenways and Parks





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**National Park Service
Land and Water Conservation Fund (LWCF) or
LWCF Outdoor Recreation Legacy Program**

- July 1, 2020 (LWCF), June 1, 2020 (LWCF-ORLP)
- \$500,000 request
- \$500,000 overmatch (City and other grants)

Renovate: Greenway, 2 piers, boat ramp, canoe launch, NCFS woodland implementation





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Adjacent Parks and Parcels

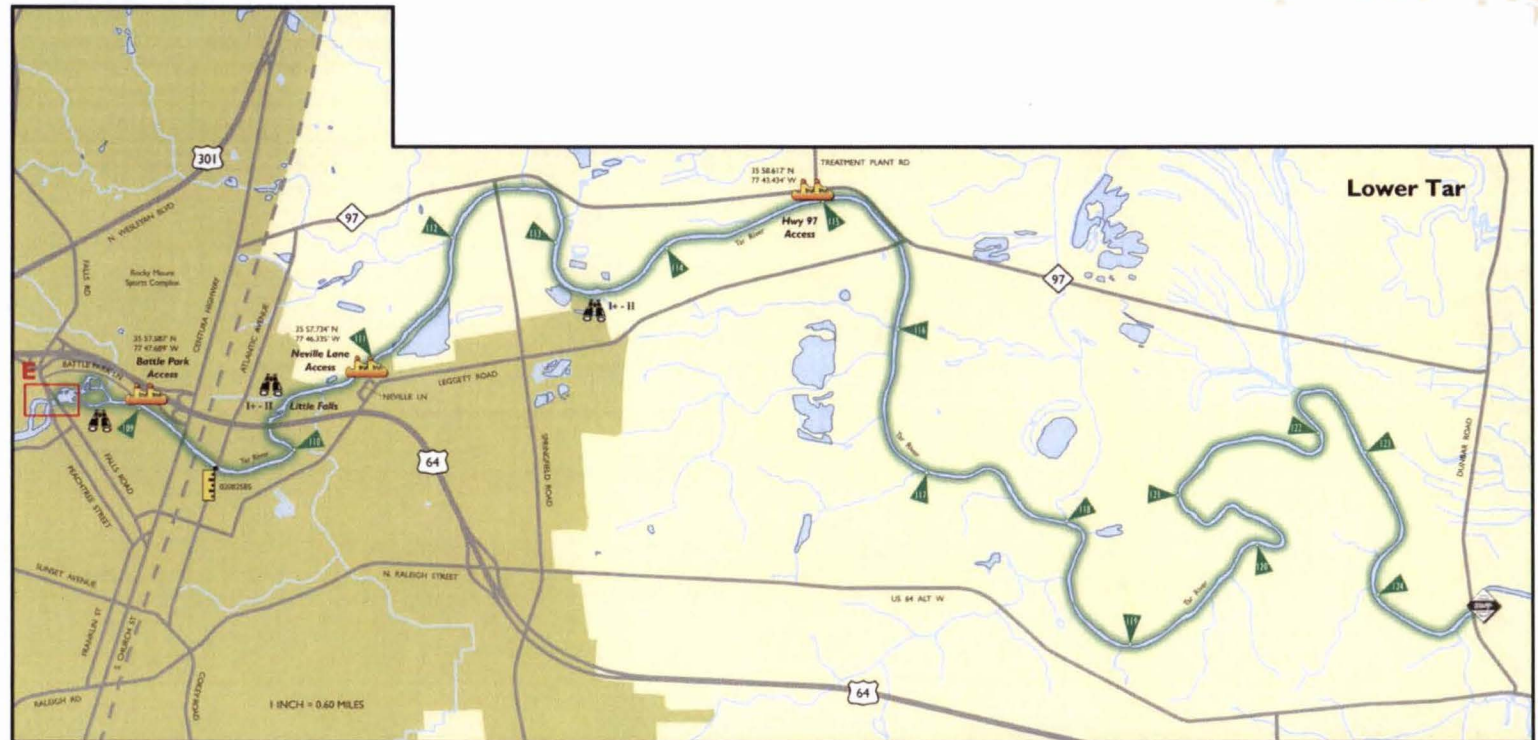
- Six City Parks and over 300 acres are connected to Battle Park
- Convenience of US64/87 Corridor





River-based Recreation

- Manage over 55 miles of paddle trail with 10 access locations
- Annual migration of shad and striped bass





The Trailhead at Battle Park

- Greenway trail, Tar River Paddle Trail, and new multi-surface trail all intersect at Battle Park
- Convenience of restroom and informational signage



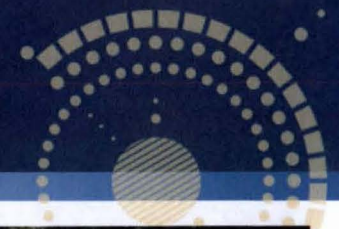


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The Boulders





Native Species and Historic Demonstration Areas

- Demonstration areas will focus on history of park and native species.
- Forest Stewardship Plan to identify best practices.





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Economic Business Case and Future Development

- Long term vision for Battle Park
- Economic Case for Rocky Mount



MEMORANDUM



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Committee of the Whole

To: Rochelle Small-Toney, City Manager
Cc: Elton Daniels, Assistant City Manager *ED*
Brenton Bent, Water Resources Director *BB*
From: Brad Kerr, Public Works Director *UBK*
Date: April 20, 2020
Re: Main Street Economic Development Incentive-Water/Sewer Services

The purpose of this memo is to ask Council to consider amending Policy No. X..2.9 Water and Sewer Connection Fees, Section 5 to provide an economic incentive to develop properties on Main Street.

Discussion

The proposed policy revision applies to properties along SE/NE Main Street from Edgecombe Street to Goldleaf Street and along SW/NW Main Street from Hammond Street to West Thomas Street (see attached map). For properties in this area, the fees for new water services up to and including a 2-inch service will be waived and the service will be installed by the City. The fees for new sewer services up to and including a 6-inch service will also be waived and the service installed by the City. In areas other than Main Street, 2-inch services and sewer taps would continue to be installed by the contractor. Existing installed services with adequate flow will not be affected as fees would not otherwise be due. Fees for new water services larger than 2 inches would be reduced by the value of the 2-inch service.

Examples of projects where this incentive may apply include projects with:

- Four or more apartments.
- Full-service kitchen.
- Downstairs retail and three or more apartments.

Fees to Replace Existing 3/4" Water Service with 2" Water Service

Service - Water	Current Fees
2" Water	\$3,370.00
Less 3/4" Water	\$1,815.00
Water Connection Net Fee to be Waived	\$1,555.00

Fees for New 4"/6" Sewer Service

Service - Sewer	Current Fees
New 4" or 6" Sewer Service – with 2" water	\$2,350.00
New 4" or 6" Sewer Service – with 3/4" water	\$1,600.00

Requested Action

Council's consideration of the revised Policy No. X..2.9 Water and Sewer Connection Fees, Section 5 to provide an economic incentive to properties on Main Street, effective upon adoption.

Respectfully Submitted,

Brad Kerr

Director | Public Works Department



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City of Rocky Mount Administrative Policy

Policy: Water and Sewer Connection Fees

Section: Fees and Charges **Policy No. X.2.9**

Prepared By: Brad Kerr, Director of Public Works
Donald Perry, Assistant City Engineer

Approved By: City Council

Effective Date: XXXXXX **Page: 1 of 12**

Supersedes: 7/1/2016

SECTION 1. Purpose

The purpose of this policy is to establish the fees due when connecting to the public water distribution system and wastewater collection system.

SECTION 2. Tap and Meter Fees

1. Intent
 - A. Tap Fees and Meter Fees are intended to recoup the cost to purchase and install meters and the overall average costs associated with City installed taps and service laterals.

2. Tap Installation:
 - A. All residential 3/4" and 1" water service laterals and 4" sewer service laterals not installed by the developer at the time of main installation must be installed by the City. New 3/4" and 1" water service laterals and 4" sewer service laterals for existing

commercial development may be installed by the City or a licensed utility contractor at the option of the owner. Water service laterals larger than 1" and sewer service laterals larger than 4" and any service lateral installed as part of a development project are to be installed by a licensed utility contractor under contract to the owner/developer. All service laterals not installed by the City must be inspected by the Engineering Department.

- B. Tap Fees for City installed service connections include the cost of tap, meter box and installation of service lateral to ROW up to 100 ft. This cost includes any required directional or steel encased bores up to 60 feet if required, but does not include any cost associated with drilling or blasting of rock. Service laterals in excess of 100 feet, bores in excess of 60 feet and service installations that require rock removal will be designated non-standard taps and the applicant will be billed for any cost in excess of the standard tap fee. Applicants requiring a non-standard service will be required to pay an estimated fee for the non-standard service prior to the start of work and any balance due for costs in excess of the estimated fee must be paid prior to commencement of service.

3. Meter Installation:

- A. All meters on the City of Rocky Mount Public Water System must be purchased from and installed by the City of Rocky Mount. A strainer is required for all turbo and compound meters and is included in the price of the meter.

SECTION 3. Main Fees

1. Definition

- A. Main Fees are one time fees intended to recover the cost of installing standard mains to serve a property and are charged by front foot, acreage or fixed fee in accordance with Table 1 or 2. The fees are due only for lots or tracts served by mains constructed or financed by the City. Main Fees will be charged under the following circumstances:
 - (i) Dual frontage residential lots that are served on one frontage and have an existing connection or have been

previously assessed will not be assessed for improvements on the secondary frontage.

- (ii) Initial application for service on lots served by a City constructed or financed main when the Main Fee has not been previously assessed.
 - (iii) When Main Fee assessment is past due for final payment at time of application.
 - (iv) Extension of public or private mains to serve a new subdivision or development site.
- B. Main Fees are not due for service connections on public water and sewer service mains donated to the City through the development process.

2. Main Extensions:

- A. Main Fees are due for any subdivision or development site extending a public or private main to serve the subdivision. Main Fee will be calculated based on either the public street frontage of the tract or acreage in accordance with the rates and standards established in Tables 1 and 2. Fees are due prior to plan approval.
- B. If the development is required to extend a main to or across the tract in order to serve the development or an adjacent tract, the Main Fee may be reduced by the cost of the required extension. Reimbursements to the developer for the cost of over sizing or extensions that are outside the project frontage or development tract limits will be in accordance with policies established in IX.2.1.

3. Fee Determination

- A. Main Fees will be applied based street frontage, acreage or flat fee in accordance with the rates established in Tables 1 and 2. Large tracts wishing to serve a small area of existing development may elect to subdivide the tract to limit the fees due. In such cases, the subdivided parcel(s) must encompass all existing or proposed development so that the balance of the tract is undeveloped. Main Fees for the balance of the tract will be due at the time of development.
- B. The minimum Main Fee for any property will be:
 - (i) Water: \$2,500
 - (ii) Sewer: \$3,000

SECTION 4. Capacity Fees

1. Definition

- A. Water and Sewer Capacity Fees are intended to recover some of the cost of constructing trunk lines, outfalls, pumping stations and other base components of the collection and distribution system. Since the cost of these system components is driven by demand on the system, the fee is based on water meter size and escalates with the size of the water meter installed.
- B. Capacity Fees are imposed on all new service connections to the Water and Wastewater systems and represent pro rata share of the costs of backbone infrastructure listed above. Capacity Fees are in addition to the Main and Tap Fees and are applicable to each new service connection regardless of who may have paid for the installation of the main to which the connection is to be made.

2. Fee Determination

- A. Capacity Fees are determined by water meter size in accordance with the rates and standards established in Tables 1 and 2 except that the City may adjust the Sewer Capacity Fee for special industrial and commercial users with unequal water and sewer demand to reflect the measured or estimated sewer demand.

3. Beech Branch Outfall Recovery Fee

- A. The owner of each residential dwelling unit, structure, or facility in the Ford's Colony Subdivision connected to the City's sewer system, regardless of whether a single family residence or a dwelling unit contained within a condominium or other multifamily residential development, and regardless of whether separately metered for sewer service, shall pay the City a Beech Branch Outfall Recovery Fee in the amount of \$325 per dwelling unit in addition to the capacity fee.
- B. The Beech Branch Outfall Recovery Fee shall be due upon connection of the dwelling unit or non residential building, structure, or facility to the City sewer system.

- C. The source document for this fee is the Ford's Colony Sewer Agreement approved on 5-9-05.

SECTION 5. Privilege Fees

1. Definition

- A. Privilege Fees are a one time fee due for any subdivision or development site outside the City Limits wishing to connect to the City's water or sewer services. This includes establishment of a service tap or the extension of a public or private main. Outside applicants that successfully petition for voluntary annexation will not be charged a Privilege Fee and will be charged inside rates for all other connection fees and monthly service charges.
- B. If the City Council determines that annexation of a property is not in the immediate interest of the City due to the difficulty in providing other municipal services, City Council may take action to waive the Privilege Fees for the subject site. Outside rates for other connection fees and monthly service charges will continue to apply.

2. Fee Determination

- A. Privilege Fees will be applied based on the developable acreage of the land. Floodways, jurisdictional wetlands, conservation easements and other legally protected non-buildable acreage will be exempted from the Privilege Fee calculation. Privilege Fee Rates are established in Table 2.

SECTION 6. Miscellaneous Fees

- A. Various fees for miscellaneous and non standard items are established in Tables 1 and 2.

SECTION 7. Credits

- A. Various credits have been established to encourage connection to water and sewer. The credits are as follows:
 - (i) Tap Fee discount for contracting for service prior to main installation.

- (ii) Main Fee discount for cash payment of fees in lieu of assessment contract for voluntary connection to system. Cash discount is not available for Council ordered assessments without connection or for properties that do not have an option for assessment contract.
- (iii) Main Fee discount for connection within 180 days of notice of availability.
- (iv) Sewer Main Fee discount for simultaneous connection to water and sewer for existing developed lots converting from well and septic systems to public water and sewer.

B. Discount amounts are established in Tables 1 & 2.

SECTION 8. Payment of Fees and Notice of Availability

1. Payments Due

- A. All fees are due in full at time of application for service unless a valid assessment contract is approved by the Rocky Mount City Council.
- B. A Work Order to establish the service shall not be issued until all fees are paid and a utility billing account has been established.

2. Voluntary Assessment Contracts and Financing Contracts

A. Inside Customers

- (i) Existing developed single family and duplex lots previously served by well and septic systems that have not been previously assessed and are making voluntary connection to the system may elect to pay the fees due through a voluntary assessment contract.
- (ii) Assessments contracts may include only the Main Fee and Tap Fee. Meter Fee and Capacity Fee are due at time of application.
- (iii) Assessments are recorded as liens against the property. Owners whose property is assessed may pay the assessment in equal annual installments over five (5) years with the statutory established rate of interest (currently 8%) applied to the unpaid balance. As part of the assessment agreement, the owner shall agree to waive his rights to the public hearing procedure.

B. Outside Customers

- (i) The City may finance the Main Fee and privilege fee per acre for residential property owners and bona fide religious institutions outside the City Limits in accordance with the following:
 - a) The Tap and Capacity Fees must be paid prior to installing the tap.
 - b) The property owner shall enter into a legally binding financing agreement with the City. The agreement requires a minimum of 10% down payment and repayment within five years with interest at the rate of 9% per year. The agreement is secured with a deed of trust.
 - c) The agreement provides for invoicing the principle and interest monthly. Failure to pay will result in termination of water service and enforcement of collection of the agreement secured by the deed of trust.
 - d) In the event of annexation, either voluntary or involuntary, the agreement provides that the owner shall agree to have the unpaid balance of the loan changed to a lien at the time of annexation.

3. Petition Extensions and Mandatory Assessments

- A. Upon City Council approval of the extension of a main pursuant to a petition request, the City Council will make a finding and determination as to assessment of cost to be levied against abutting property receiving service availability as the result of the main extension.
- B. The findings and determinations will be based on the following policy:
 - (i) Where mains are extended by majority petition, the City Council will order assessment of Main and Tap fees 180 days after notice of availability is given to the property owners in the petition service area. Property owners served by the main extension will be notified of service availability within 15 days of the main being placed in service and will be provided 180 days to request voluntary connection. At the conclusion of the voluntary connection period, the City Council will order assessment of Main and Tap Fees for all properties in the petition area that have not voluntarily connected and properties that have connected and requested a voluntary assessment contract. Fees will be assessed in accordance with the Fee Schedule in Table 1.

Meter and Capacity Fees will not be assessed but will be due at the time of future connection.

- a) The Notice of Service Availability will include the following information:
 - 1) Date of Notice
 - 2) Deadline for Voluntary Connection prior to assessment.
 - 3) Value of Main and Tap Fee assessment without voluntary connection.
 - 4) Cost of Main and Tap Fee if connected prior to assessment.
 - 5) Total cost of connection prior to assessment deadline.
 - 6) Total cost of connection after assessment deadline.
 - 7) Total cost of connection prior to assessment deadline with cash payment in lieu of assessment contract for eligible properties.
 - 8) Terms of assessment and total cost of connection by assessment contract during incentive period including interest.

4. Main Extensions Without Assessment

- A. In situations where it is determined by the City Council the service is needed for reasons such as public health and safety, fire protection, statutory requirements related to annexation, area development potential or any other related issues, but no petition is submitted or the petition lacks majority support, the City Council may order the improvement installed without assessment or subject to assessment depending on financial considerations and other circumstances of the request. Where the work is ordered subject to assessment, served properties will be noticed and assessed in accordance with paragraph 8.1. When work is ordered but not subject to assessment, served properties will receive a Notice of Service Availability within 15 days of service availability.
 - a) The Notice of Service Availability for property not subject to assessment will contain the following information:
 - 1) Date of Notice
 - 2) Total cost of connection during incentive period.

- 3) Total cost of connection after incentive period.
- 4) Discount for concurrent water and sewer connection when applicable.
- 5) Total cost of connection with cash payment in lieu of assessment contract for eligible properties.
- 6) Terms of voluntary assessment and total cost of connection during incentive period including interest.
- 7) Application deadline to receive early connection incentives.

5. Main Street Economic Development Incentive

A. This section shall apply to the following locations:

- (i) SE/NE Main Street from Edgecombe Street to Goldleaf Street.
- (ii) SW/NW Main Street from Hammond Street to West Thomas Street.

B. Water

- (i) The City will waive water tap, capacity, main and meter fees for services up to and including 2".
- (ii) Fees for services larger than 2" will be reduced by the amount of fees that would be waived under Section 8.5.B.(i)
- (iii) 2" services and smaller will be installed by the City. Installation of services larger than 2" will be the responsibility of the developer and are to be installed by a licensed utility contractor.
- (iv) All fire protection water lines, taps, etc. will be the responsibility of the developer.

C. Sewer

- (i) The City will waive sewer tap, capacity and main fees for services up to and including 6" services. This infrastructure will be installed or repaired by the City.

Policy No. X.2.9 Water and Sewer Connection Fees

Effective Date: XXXXXX

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Table 1: CRM Connection Fees Schedule: Inside City Limits

	Connection By	Water Fees					Sewer Fees		
		Main Fee (\$2,500 min)	Tap Fee	Meter Fee	Meter Installed by	Capacity Fee	Main Fee (\$3000 min)	Tap Fee	Capacity Fee
Water Meter Size - 3/4 x 5/8" SF/Duplex	City	\$2,500	\$1,500	\$215	City	\$50	\$3,000		\$75
Water Meter Size - 1" SF/Duplex	City	\$2,500	\$1,600	\$305	City	\$100	\$3,000		\$100
Water Meter Size - 3/4 x 5/8" MF	City	\$25/ft or \$2075/ac	\$1,500	\$215	City	\$50	\$30/ft or \$2490/ac		\$75
Water Meter Size - 3/4 x 5/8" Commercial	City	\$25/ft or \$2075/ac	contractor	\$215	City	\$100	\$30/ft or \$2490/ac		\$100
Water Meter Size - 1"	City	\$25/ft or \$2075/ac	contractor	\$305	City	\$250	\$30/ft or \$2490/ac		\$300
Water Meter Size - 1 1/2"	contractor	\$25/ft or \$2075/ac		\$700	City	\$500	\$30/ft or \$2490/ac		\$600
Water Meter Size - 2" Single Jet	contractor	\$25/ft or \$2075/ac		\$1,120	City	\$750	\$30/ft or \$2490/ac		\$850
Water Meter Size - 3" Single Jet	contractor	\$25/ft or \$2075/ac		\$2,300	City	\$1,000	\$30/ft or \$2490/ac		\$1,100
Water Meter Size - 4" Turbo/Compound	contractor	\$25/ft or \$2075/ac		\$3,025/\$3,200	City	\$2,000	\$30/ft or \$2490/ac		\$2,500
Water Meter Size - 6" Turbo w/strainer	contractor	\$25/ft or \$2075/ac		Cost	City	\$4,000	\$30/ft or \$2490/ac		\$5,000
Water Meter Size - 8" Turbo w/strainer	contractor	\$25/ft or \$2075/ac		Cost	City	\$6,000	\$30/ft or \$2490/ac		\$7,000
Water Meter Size - 10"	contractor	\$25/ft or \$2075/ac		Cost	City	\$10,000	\$30/ft or \$2490/ac		\$10,000
Fire/Potable Water or Sewer Main Extension	contractor	\$25/ft or \$2075/ac					\$30/ft or \$2490/ac		
Sewer Capacity Fees are determined by water meter size									
Sewer Tap 4" - Residential only	City							\$1,500	
Sewer Tap 6"	contractor								
Sewer Tap 8"	contractor								
Sewer Tap 12"	contractor								
Miscellaneous Fees									
Beech Branch Outfall Fee (Ford's Colony) In addition to Sewer Capacity fee									\$325/unit
3/4 x 5/8" Meter Installation w/Box				\$800					
1" Meter Installation w/Box				\$900					
Non-standard Tap			Cost					Cost	
Hydrant Installation on Main (in ROW only)			Cost						
Credits									
Tap Fee discount for contracting for service prior to main installation			10%					10%	
Main Fee discount for cash payment of fees in lieu of assessment contract		6%					6%		
Main Fee discount for connection w/in 6 months of availability		10%					10%		
Sewer Main Fee discount for simultaneous connection to water and sewer							10%		

*Main Fees for non-Single Family/Duplex lots will be calculated by acreage to the nearest 0.1 acre and the entire street frontage to the nearest foot. The fee due will be the lesser of the two calculated fees

Table 2: CRM Connection Fees Schedule: Outside City Limits

	Connection By	Water Fees						Sewer Fees			
		Main Fee (\$2,500 min)	Tap Fee	Meter Fee	Meter Installed by	Capacity Fee	Privilege	Main Fee (\$3000 min)	Tap Fee	Capacity Fee	Privilege
Water Meter Size - 3/4 x 5/8" SF/Duplex	City	\$2,500	\$1,100	\$215	City	\$100	\$750/Ac	\$3,000		\$150	\$750/Ac
Water Meter Size - 1" SF/Duplex	City	\$2,500	\$1,200	\$305	City	\$200	\$750/Ac	\$3,000		\$200	\$750/Ac
Water Meter Size - 3/4 x 5/8" MF	City	\$25/ft or \$2075/ac	\$1,100	\$215	City	\$100	\$750/Ac	\$30/ft or \$2490/ac		\$150	\$750/Ac
Water Meter Size - 3/4 x 5/8" Commercial	City	\$25/ft or \$2075/ac	contractor	\$215	City	\$200	\$750/Ac	\$30/ft or \$2490/ac		\$200	\$750/Ac
Water Meter Size - 1"	City	\$25/ft or \$2075/ac	contractor	\$305	City	\$500	\$750/Ac	\$30/ft or \$2490/ac		\$600	\$750/Ac
Water Meter Size - 1 1/2"	contractor	\$25/ft or \$2075/ac	\$0	\$700	City	\$1,000	\$750/Ac	\$30/ft or \$2490/ac		\$1,200	\$750/Ac
Water Meter Size - 2" Single Jet	contractor	\$25/ft or \$2075/ac	\$0	\$1,120	City	\$1,500	\$750/Ac	\$30/ft or \$2490/ac		\$1,700	\$750/Ac
Water Meter Size - 3" Single Jet	contractor	\$25/ft or \$2075/ac	\$0	\$2,300	City	\$2,000	\$750/Ac	\$30/ft or \$2490/ac		\$2,200	\$750/Ac
Water Meter Size - 4" Turbo/Compound	contractor	\$25/ft or \$2075/ac	\$0	\$3,025/\$3,200	City	\$4,000	\$750/Ac	\$30/ft or \$2490/ac		\$5,000	\$750/Ac
Water Meter Size - 6" Turbo w/strainer	contractor	\$25/ft or \$2075/ac	\$0	Cost	City	\$8,000	\$750/Ac	\$30/ft or \$2490/ac		\$10,000	\$750/Ac
Water Meter Size - 8" Turbo w/strainer	contractor	\$25/ft or \$2075/ac	\$0	Cost	City	\$12,000	\$750/Ac	\$30/ft or \$2490/ac		\$14,000	\$750/Ac
Water Meter Size - 10"	contractor	\$25/ft or \$2075/ac	\$0	Cost	City	\$20,000	\$750/Ac	\$30/ft or \$2490/ac		\$20,000	\$750/Ac
Fire/Potable Water or Sewer Main Extension	contractor	\$25/ft or \$2075/ac	\$0			NA	\$750/Ac	\$30/ft or \$2490/ac		NA	\$750/Ac
Sewer Capacity Fees are determined by water meter size											
Sewer Tap 4" – Residential only	City									\$1,500	
Sewer Tap 6"	contractor										
Sewer Tap 8"	contractor										
Sewer Tap 12"	contractor										
Miscellaneous Fees											
3/4 x 5/8" Meter Installation w/Box				\$800							
1" Meter Installation w/Box				\$900							
Non-standard Tap			Cost								
Hydrant Installation on Main (in ROW only)			Cost								

*Main Fees for non-Single Family/Duplex lots will be calculated by acreage to the nearest 0.1 acre and the entire street frontage to the nearest foot. The fee due will be the lesser of the two calculated fees

*Privilege Fees will be calculated to the nearest 0.5 acre with a minimum fee of 0.5 acres. Acreage Fees are due prior to initial service connection or main extension to serve any lot not in the City Limits. Lots not in the City Limits must submit a valid voluntary annexation request and may have the Privilege Fee waived if the City chooses not to act on the request. Capacity Fees will continue to apply at the outside rate if the property is not annexed

Policy No. X.2.9 Water and Sewer Connection Fees

Effective Date: XXXXXX

Page 12 of 12

Table 3: Examples of Fees Due



	Single-Family /Duplex 5/8" meter	Single-Family /Duplex 1" meter	Other 5/8" meter	1" meter	1 1/2" meter	Single jet 2" meter	Single jet 3" meter	compound 4" meter	Main Extension
Fees Due on Developer Financed Mains									
(Inside City)									
Meter Fee	\$215	\$305	\$215	\$305	\$700	\$1,120	\$2,300	\$3,200	
Water Capacity Fee	\$50	\$100	\$50	\$250	\$500	\$750	\$1,000	\$2,000	
Sewer Capacity Fee	\$75	\$100	\$75	\$300	\$600	\$850	\$1,100	\$2,500	
Total Meter and Capacity Fee	\$340	\$505	\$340	\$855	\$1,800	\$2,720	\$4,400	\$7,700	\$0
(Outside City)									
Water Privilege Fee Rate	\$750	\$750 /ac							
Sewer Privilege Fee Rate	\$750	\$750 /ac							
Acreage to 0.5 acres	0.5	0.5	0.5	1.0	1.0	2.0	3.5	4.5	20.5
Water Privilege Fee	\$375	\$375	\$375	\$750	\$750	\$1,500	\$2,625	\$3,375	\$15,375
Sewer Privilege Fee	\$375	\$375	\$375	\$750	\$750	\$1,500	\$2,625	\$3,375	\$15,375
Meter Fee	\$215	\$305	\$215	\$305	\$700	\$1,120	\$2,300	\$3,200	
Water Capacity Fee	\$100	\$200	\$100	\$500	\$1,000	\$1,500	\$2,000	\$4,000	
Sewer Capacity Fee	\$150	\$200	\$150	\$600	\$1,200	\$1,700	\$2,200	\$5,000	
Total Meter and Capacity Fee	\$1,215	\$1,455	\$1,215	\$2,905	\$4,400	\$7,320	\$11,750	\$18,950	\$30,750
MAIN FEE: Fee Due on City Financed Mains (Main Fee due on initial tap or main extension only)									
Water Main Fee (lesser of)	25 per foot		\$2,075 per acre			\$2,500 minimum fee			
Sewer Main Fee (lesser of)	30 per foot		\$2,490 per acre			\$3,000 minimum fee			
Lot Size(ac)	0.344	0.344	0.689	1.205	1.205	1.837	3.444	4.591	20.661
Lot Size (nearest 0.1 ac)	na	na	0.7	1.2	1.2	1.8	3.4	4.6	20.7
Lot Frontage (front foot to nearest 1 ft)	Fixed Fee	Fixed Fee	120	150	150	200	300	400	600
Water Main Fee	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$3,735	\$7,055	\$9,545	\$15,000
Water Tap Fee	\$1,500	\$1,600	\$1,500	\$1,600	contractor	by contractor	by contractor	by contractor	by contractor
Sewer Main Fee	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$4,482	\$8,466	\$11,454	\$18,000
Sewer Tap Fee 4"	\$1,500	\$1,500	\$1,500	\$1,500	contractor	na	na	na	na
Sewer Tap 6" or greater	na	na	na	na	na	by contractor	by contractor	by contractor	by contractor
Total Main and Tap Fees	\$8,500	\$8,600	\$8,500	\$8,600	\$5,500	\$8,217	\$15,521	\$20,999	\$33,000
Total City Financed Main (Inside)	\$8,840	\$9,105	\$8,840	\$9,105	\$7,300	\$10,937	\$19,921	\$28,699	\$33,000
Total City Financed Main (Outside)	\$9,715	\$10,055	\$9,715	\$11,505	\$9,900	\$15,537	\$27,271	\$39,949	\$63,750
MAIN FEE CALCULATIONS									
Lot depth			250	350	350	400	500	500	1500
Water Main Fee (ac)	na	na	\$1,452.50	\$2,490.00	\$2,490.00	\$3,735.00	\$7,055.00	\$9,545.00	\$42,952.50
Water Main Fee (ft)	na	na	\$3,000.00	\$3,750.00	\$3,750.00	\$5,000.00	\$7,500.00	\$10,000.00	\$15,000.00
Sewer Main Fee (ac)	na	na	\$1,743.00	\$2,988.00	\$2,988.00	\$4,482.00	\$8,466.00	\$11,454.00	\$51,543.00
Sewer Main Fee (ft)	na	na	\$3,600.00	\$4,500.00	\$4,500.00	\$6,000.00	\$9,000.00	\$12,000.00	\$18,000.00

MEMORANDUM



ROCKY MOUNT, NC
THE CENTER OF IT ALL

Committee of the Whole

To: Rochelle Small-Toney, City Manager
Cc: Elton Daniels, Assistant City Manager 
From: Brad Kerr, Director of Public Works 
Date: April 28, 2020
Re: Draft Heritage Pedestrian Trail Conceptual Plan

Background

The Heritage Trail is being developed as part of the citywide wayfinding plan and is intended to celebrate and inform residents and visitors about the history of Rocky Mount.

Discussion

The Heritage Trail Plan, extending from downtown to Martin Luther King, Jr. Park, is being developed as the next phase of the citywide wayfinding plan. The conceptual plan identifies sign locations, proposed content themes and new sidewalks. If the concept is approved, staff plans to work with the Community Academy citizen group to develop content for the proposed pedestrian kiosks and interpretive signs.

Attached are the following documents:

- A. Draft Downtown Pedestrian Kiosk and Heritage Trail Conceptual Plan
- B. Alexander Evans Interpretive Park Sign Preliminary Mockup
- C. Wayfinding Master Plan Presentation

Action(s) Requested

Consideration and direction on further development and implementation of conceptual plan. Authorization to proceed with fabrication and installation of Alexander Evans interpretive sign and construction of sidewalk on Spruce Street from Atlantic Avenue to park sidewalk connection.

Respectfully Submitted,

Brad Kerr

Director | Public Works

Draft Downtown Pedestrian Kiosk and Heritage Trail Conceptual Plan



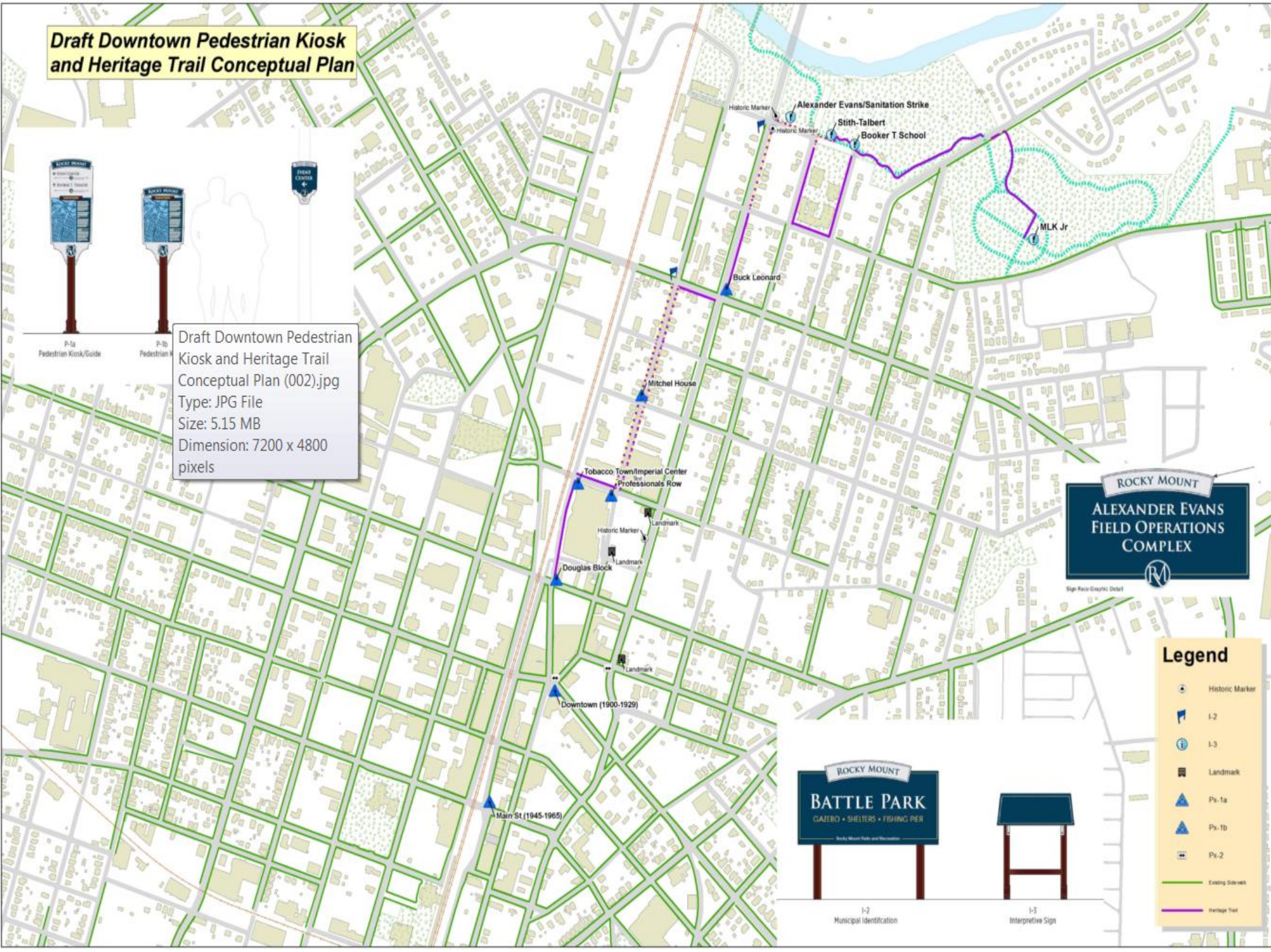
P-1a
Pedestrian Kiosk/Guide



P-1b
Pedestrian Kiosk



Draft Downtown Pedestrian Kiosk and Heritage Trail Conceptual Plan (002).jpg
 Type: JPG File
 Size: 5.15 MB
 Dimension: 7200 x 4800 pixels



ROCKY MOUNT
 ALEXANDER EVANS
 FIELD OPERATIONS
 COMPLEX

Sign Face Graphics Detail

Legend	
	Historic Marker
	I-2
	I-3
	Landmark
	Ps-1a
	Ps-1b
	Ps-2
	Existing Sidewalk
	Heritage Trail



I-2
Municipal Identification



I-3
Interpretive Sign

TWO LINE HEADER TEXT

Photo/story of
strike from
newspaper

Photo/story of
strike from
newspaper

People He Feels Good When He Helps Other People

OPPOUR DUGLEY
Telegraph Staff Writer

City refuse (garbage) collectors are often braver men. They have good backs, strong arms and big hearts. Alexander "Preacher" Evans also has a big heart.

Evans, 41, got the name Preacher from his co-workers in the city's sanitation department. "They call me that because of my religious background," he says. The Whitehaven resident and father of six is a Methodist minister who is a member and a deacon of Ivory Hill Baptist Church in the Eastman Community near Bristol.

He also manages, stops to rest plays guitar for a 30-year-old gospel music quartet called the Spiritual Believers.

Preacher Evans' "religious background" probably accounts for his desire to help those who are in need.

"What I like to do most when I get off is to try to help somebody less fortunate than I am," he says. "Like when I see some poor people on Thursday, I helped her by giving her water that which had a hot hot of water."

Some of Evans' civic duties, such as being secretary-treasurer of the Somerset Hill Water Association and president of the Somerset Hill Development Club, also stem from his interest in helping a helping hand.

Mr. Evans' faith in his neighbor has been pretty nice to me he giving me the garbage (at times) to do some different things, or not.

Valuable Refuse

He not seemed to have taken of valuable finds by refuse collectors and Evans is no exception, although the price discarded items are passing to him.

"It's amazing to find some of the things people will throw away. The other day I found a brand new year of pants that the label said I even been taken off," he said. "It's amazing about some of the things people throw away."

Despite the messiness others would have about a job that involves collecting other people's trash, Evans is happy with his position.



ALEXANDER 'PREACHER' EVANS

His co-workers are responsible for that.

"Whenever they need some extra help, they always ask for Preacher because they think I'm good help. That makes me feel good," he said.

"I'm not trying to make anything, I'm just trying to do my part. If I work slow, I get bored."

Evans is not of an ill-temper mood for the sanitation department. He fills in where he's needed whether emptying garbage cans or driving one of the large front-end loaders.

The 300-member department employees' mail eager to express his gratitude to some of the fellow workers who have helped him to have his job.

"Some of the people who have helped me most are Henry Johnson and George Stewart and Richard Egan," Evans said.

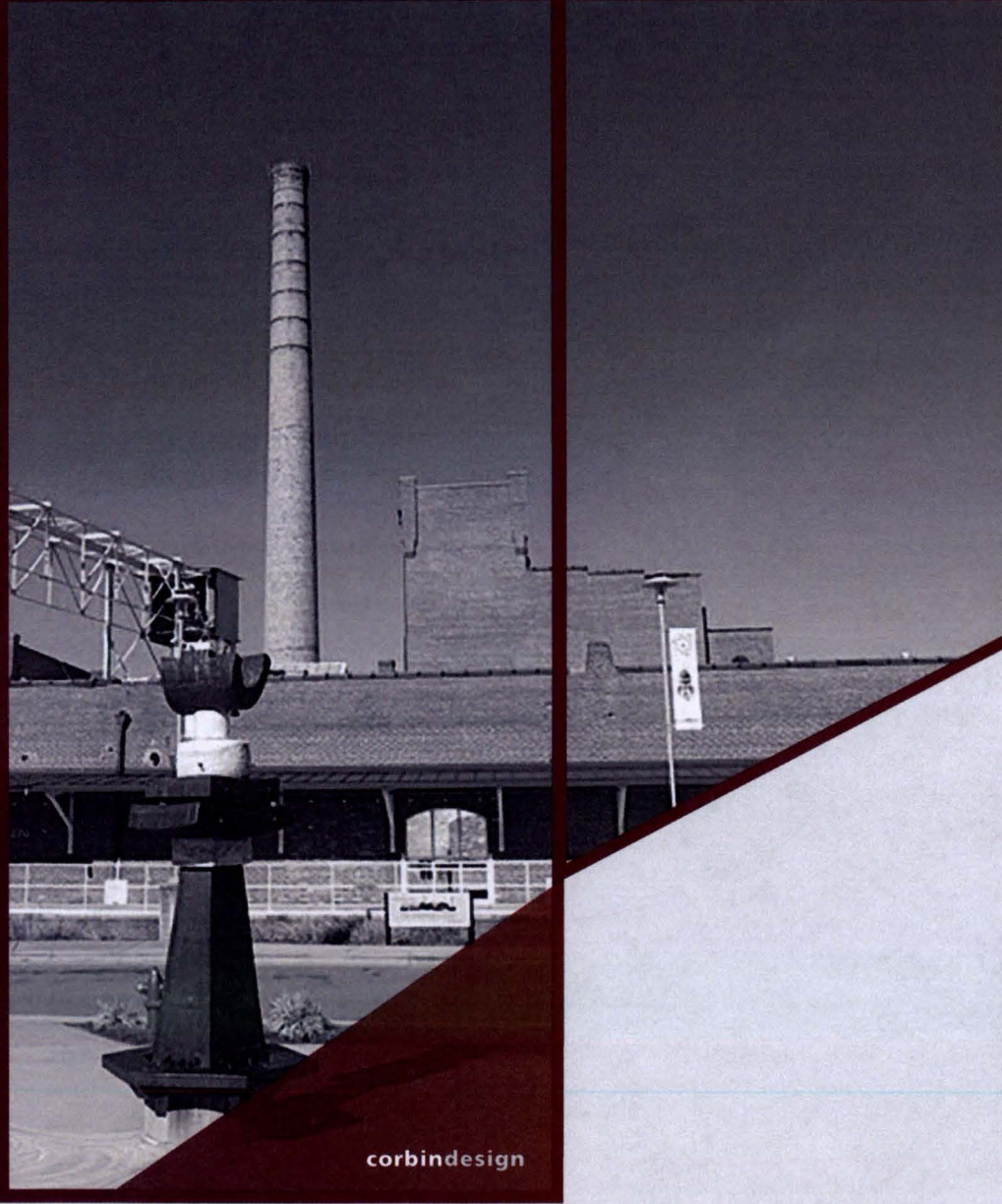
Perhaps Preacher is just a good example of the help he gets.



Text

Photo/story of
strike from
newspaper

Photo/story
of strike
from
newspaper



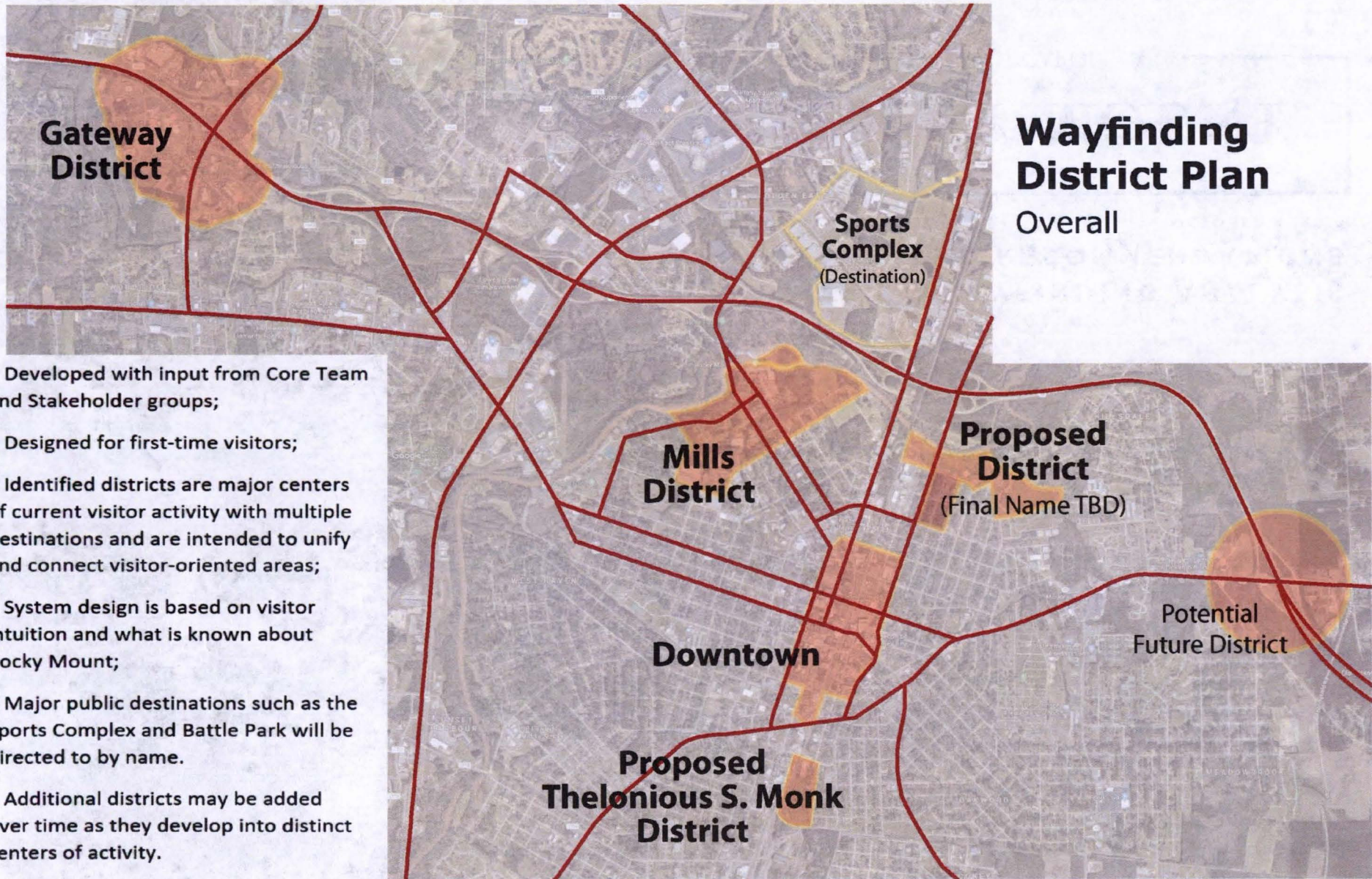
corbindesign

**DISTRICT WAYFINDING ANALYSIS
AND RECOMMENDATIONS**

OCTOBER 4, 2018

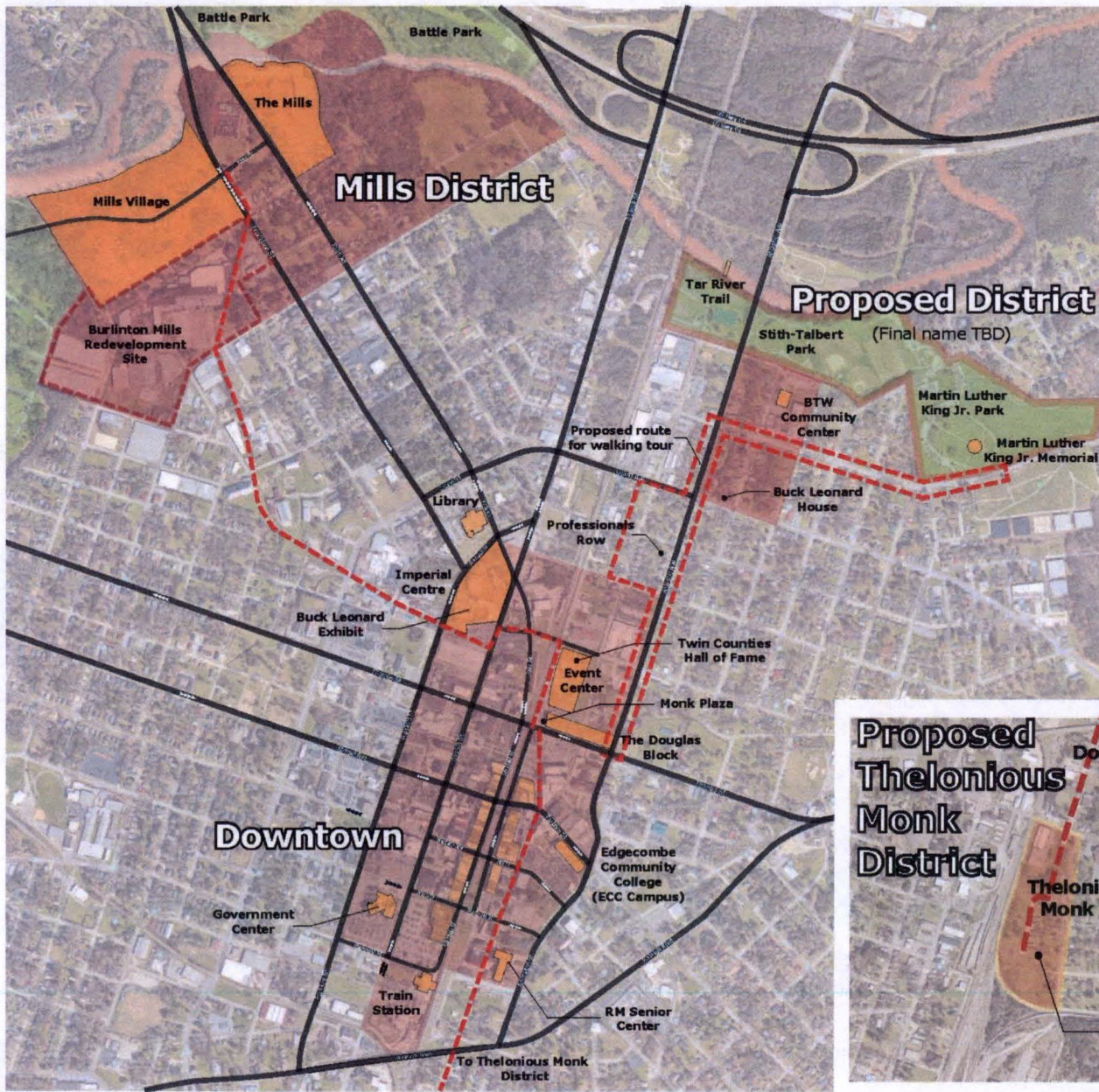
ROCKY MOUNT

NORTH CAROLINA



Wayfinding District Plan Overall

- Developed with input from Core Team and Stakeholder groups;
- Designed for first-time visitors;
- Identified districts are major centers of current visitor activity with multiple destinations and are intended to unify and connect visitor-oriented areas;
- System design is based on visitor intuition and what is known about Rocky Mount;
- Major public destinations such as the Sports Complex and Battle Park will be directed to by name.
- Additional districts may be added over time as they develop into distinct centers of activity.



Wayfinding District Plan

Detail

- Wayfinding signs will direct to districts, major destinations and destinations within districts;
- Wayfinding pedestrian kiosks can be used to promote, educate and direct visitors to cultural destinations and historic walks.
- The northern Proposed District unifies the major parks in the area and the Booker T Washington Center into a single district rather than treating them as individual destinations. The southern proposed district identifies Thelonious Monk Park and the surrounding area as a district.
- The plan also identifies proposed walking tours that are intended to connect core districts at the pedestrian level using kiosks and other interpretive elements to tell the story of Rocky Mount and the accomplishments of significant individuals from the area as well as cultural heritage sites such as Thelonious Monk Park, Mill Village, Professional Row, the Douglas Block and the Booker T Washington School, site of the first presentation of the “I have a Dream” speech by Dr. Martin Luther King.

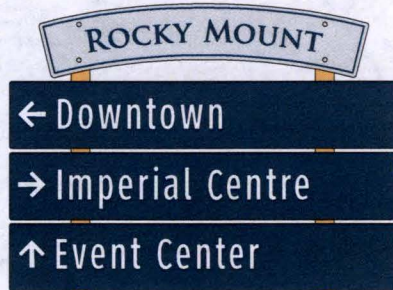


Conceptual Rendering of Monk Park

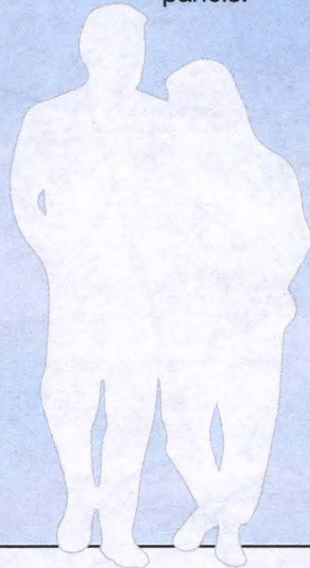


Consistent city brand and color application across all wayfinding signs.

District branding would not appear on wayfinding signs.



District names to appear on message panels.

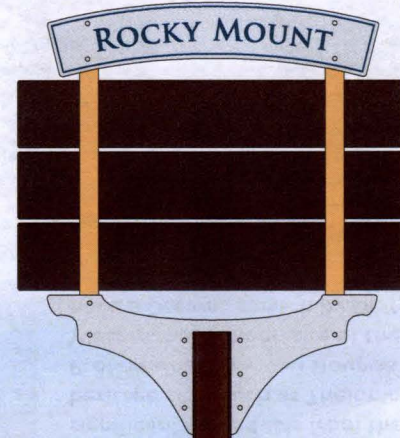


Vehicular Guide

Front View

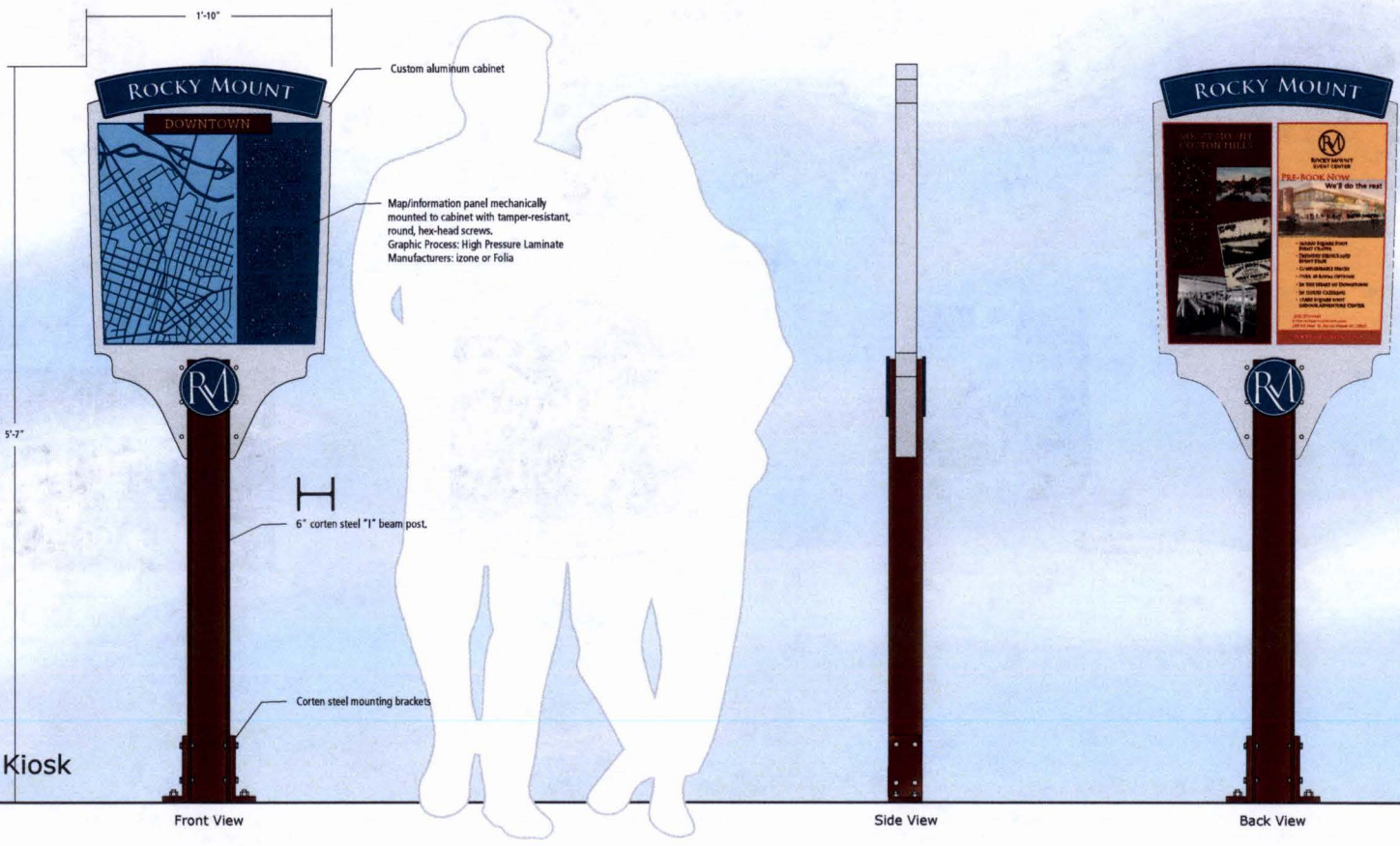


Side View



Back View

corbindesign



Pedestrian Kiosk

CONCEPT 1

Front View

Side View

Back View

corbindesign

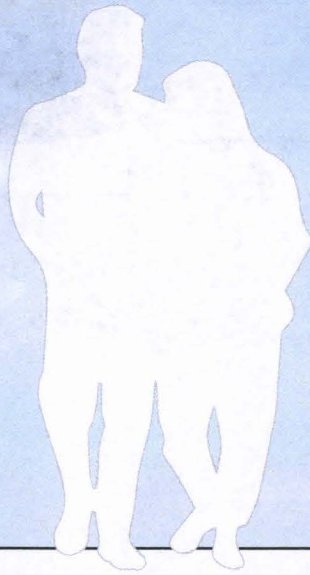
ROCKY MOUNT
← Historic Downtown
→ Imperial Centre
↑ Event Center



Sign Array

CONCEPT 1

Vehicular Guide



ROCKY MOUNT
Event Center
→

Aluminum panel with full face reflective graphics.

Square corten steel post.



Vehicular Trailbazer

ROCKY MOUNT
Public Parking
P

Aluminum panel with full face reflective graphics.

Square aluminum OR steel post.



Parking Identification



Pedestrian Kiosk

corbindesign

MEMORANDUM



ROCKY MOUNT
CITY MANAGER'S OFFICE
THE CENTER OF IT ALL

To: Rochelle Small-Toney, City Manager
From: Kenneth Hunter, Budget & Evaluation Manager
Date: 04/28/20
Re: Review of Third Quarter, FY 2020 Report of Revenues & Expenditures

Overall financial activity for the City during the Third Quarter of Fiscal Year (FY) 2020 remained strong and above levels in prior years, especially in the General Fund. However, these revenues do not show the impact of the COVID-19 Pandemic, which will result in significant decline in revenues during the final quarter of the current fiscal year. The attached "Report of Revenues and Expenditures for Government Funds" provides additional information for the City's primary general government and enterprise funds, all of which retain sound condition as of March 31, 2020.

General Fund

The City continues experiencing growth from key sources of revenue, particularly property taxes, sales taxes, investment earnings, and the proceeds from solid waste (environmental services) operations. Property tax collections by the end of March were consistent in terms of proportion for the year with prior year trends and will finish the current fiscal year above budgeted projections. Local option sales tax reflects the impact of many factors, including local economic growth, expansion of the sales tax to include a greater share of online sales, and the impact of recent State legislation impact redistribution of sales tax revenue benefitting Nash and Edgecombe Counties. Expenditure growth continues to focus primarily from salaries, benefits, operations of the Rocky Mount Event Center, and capital project activities.

Powel Bill Fund

The total FY 2020 Powell Bill Allocation was received in the first half of the fiscal year. The total allocation was 4.8% below our forecast and 0.7% below the allocation in FY 2019. Expenditures so far reflect engineering fees and qualifying maintenance activity.

Enterprise Utility Funds

Electric and gas sales are lagging compared to prior years and budgeted projections due to warmer than average weather during winter months. At the same, gas wholesale purchase costs remain low as well due to favorable market conditions, enabling us to likely meet the projected operating margin. Both funds should finish the fiscal year in strong fiscal position.

Water sales began to decline during the last quarter and are now slightly below budgeted forecasts. Sewer sales continue to lag projections due to dry weather and reduced sales to wholesale and industrial customers. Both funds are very active with capital projects at present, which are planned expenditures reflecting essential improvements.

Stormwater revenues will meet projections for the fiscal year due to increased development activity. Spending will focus on key projects in coming years, including significant enhancements to drainage systems in the Central City.

General Fund Operating Ratio Performance

Due to the negative trend on upcoming revenues created by the economic impact of the COVID-19 Pandemic, the City will utilize its operating ratio (total revenues/total expenditures) as a means of ensuring actual activities remain balanced and in line with available resources. The operating ratio fluctuates in a predictable pattern during the fiscal year because of a disconnect between timing of revenue collection (property tax funds, the largest source of current revenue, are primarily received in the second quarter) and expenditure activity (wages and benefits, the largest components of expenses, are relatively consistent throughout the year). Our intention is to measure current operating ratio activity from a quarterly perspective to make sure targeted levels are met. When appropriate, the City can respond with either budget appropriations (if ratios are above target) or reductions (if below target).

At the end of the 3rd Quarter, the City's operating ration is the General Fund (1.12) was slightly above the target (1.11). Budget reductions implemented by departments at the

start of the 4th Quarter provide the City with nearly \$3 million in savings, which will offset the projected \$2.6 million shortfall in revenues projected at the end of the year, and keep our operating budget at the target level for the end of the fiscal year (1.00). This same strategy will be applied to developing, implementing, and managing the budget for the upcoming fiscal year.

Employment Update

In February 2020, local employment increased slightly, helping offset the traditional decline for employment experienced in January. February levels, however, reflect the benchmark for employment and labor force activity in advance to the significant negative impact on the workforce resulting from the COVID-19 Pandemic. The latest quarterly updated to wage information across employment sectors shows improving activity for most fields of work, while the overall average remained relatively unchanged.



ROCKY MOUNT, NC
THE CENTER OF IT ALL

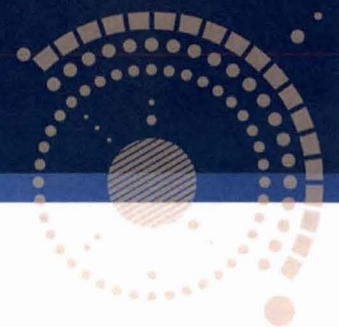
Review of Revenues & Expenditures 3rd Quarter, FY 2020

5/11/20, Kenneth Hunter, Budget & Evaluation Manager





ROCKY MOUNT, NC
THE CENTER OF IT ALL



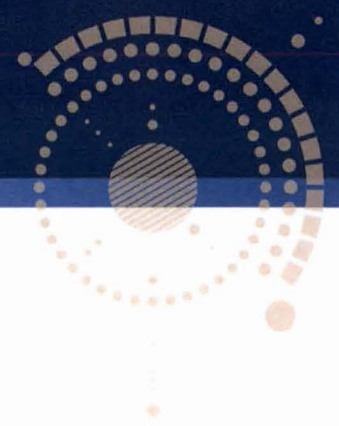
Overview

- General Review of Revenues & Expenditures
- Operating Ratio Analysis
- End of Year Projections for General Fund
- Employment Update





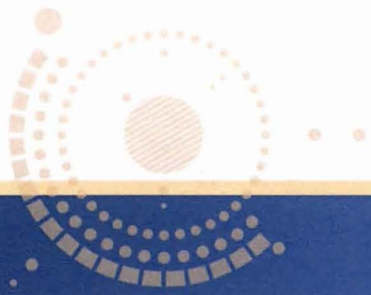
ROCKY MOUNT, NC
THE CENTER OF IT ALL



FY 2020 3rd Quarter Update

General Fund

- Ad Valorem & Sales Tax growth continued
- Revenue growth outpacing spending growth through 3rd Quarter
- Actions already taken to reduce operating budgets to offset anticipated revenue decline due to COVID-19 Pandemic
- Do not anticipate using Adopted Appropriated Fund Balance



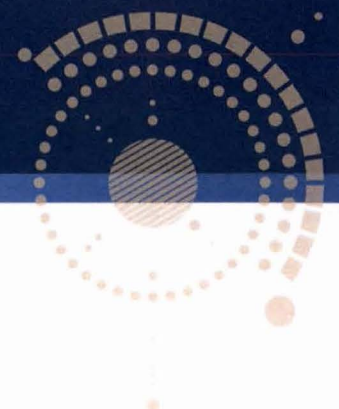


FY 2020 3rd Quarter Update

Utilities (Enterprise Funds)

- Electric & Gas
 - Sales below budgeted projections in electric & gas
 - Expenditure activity reduced, primarily due to reduced energy costs
- Water & Sewer
 - Water sales close to budgeted projections
 - Sewer sales remain down due to dry weather, lower key customer use
 - Expenditures reflect planned capital activity





Operating Ratios

- Today Revenues/Total Expenditures
- Fluctuates during year due to revenue collection

Operating Ratio	End of 1 st Quarter	End of 2 nd Quarter	End of 3 rd Quarter	End of 4 th Quarter
Targets	0.75	1.20	1.11	1.00
FY 2020 Performance	0.77	1.23	1.12	1.00 (Projected)





ROCKY MOUNT, NC
THE CENTER OF IT ALL

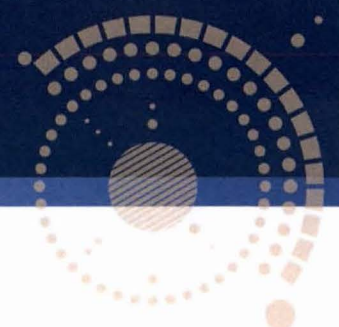


FY 2020 General Fund Revenue Projections

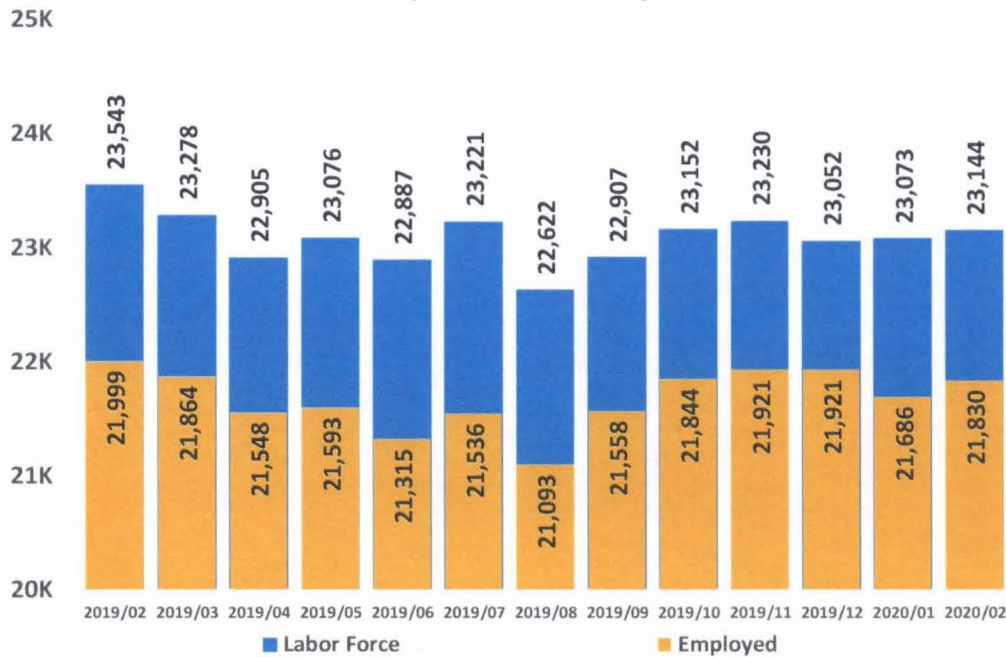
Category	FY 2020 Adopted	FY 2020 Projected (Due to COVID-19)	Difference to Adopted
Property Taxes	\$29,193,650	\$29,630,598	\$436,948
Sales Tax	\$12,820,000	\$12,420,580	(\$399,420)
Cable, Telecommunications & Utility Taxes	\$4,790,000	\$4,711,150	(\$78,850)
Other Revenues from State/Federal	\$987,000	\$954,739	(\$32,261)
Motor Vehicle Licenses	\$1,000,000	\$984,011	(\$15,989)
Interest on Investments	\$651,000	\$505,341	(\$145,659)
Miscellaneous	\$1,148,150	\$904,723	(\$243,427)
Programs & Services	\$11,284,240	\$9,309,880	(\$2,076,463)
Inspections & Permits	\$632,000	\$488,186	(\$143,814)
Transfers	\$4,300,000	\$4,300,000	\$0
Total General Fund Current Revenues	\$66,806,040	\$64,209,209	(\$2,596,831)



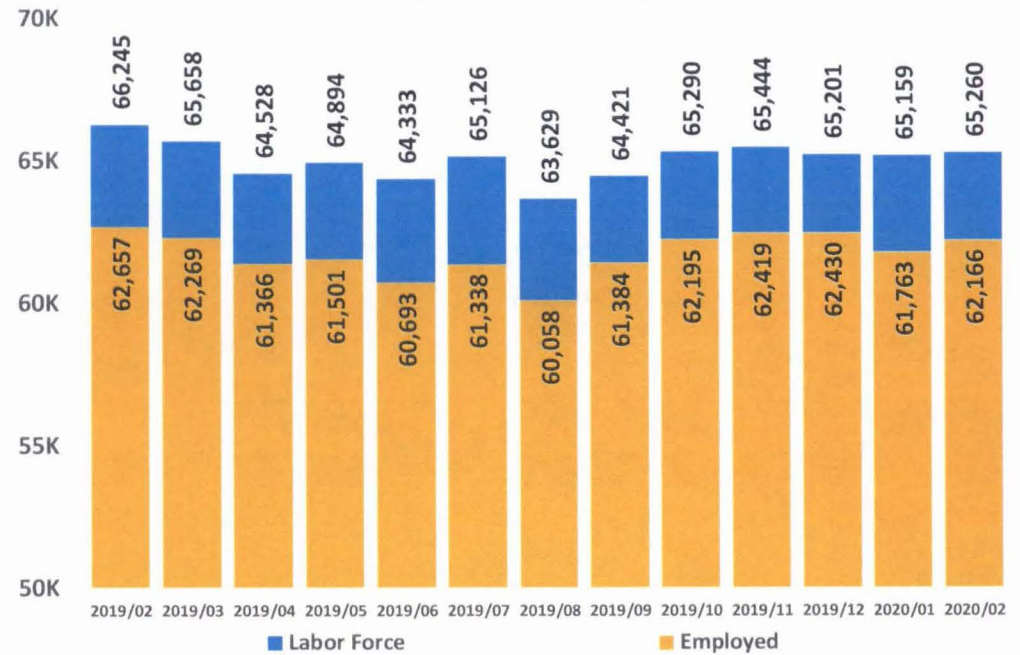
ROCKY MOUNT, NC
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Labor Force & Employment, City of Rocky Mount
February 2019 to February 2020

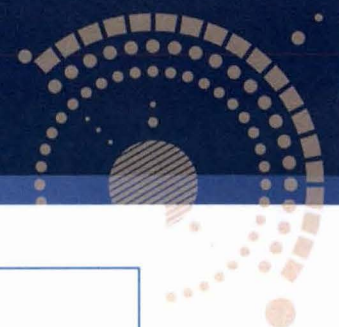


Labor Force & Employment, Rocky Mount MSA
February 2019 to February 2020

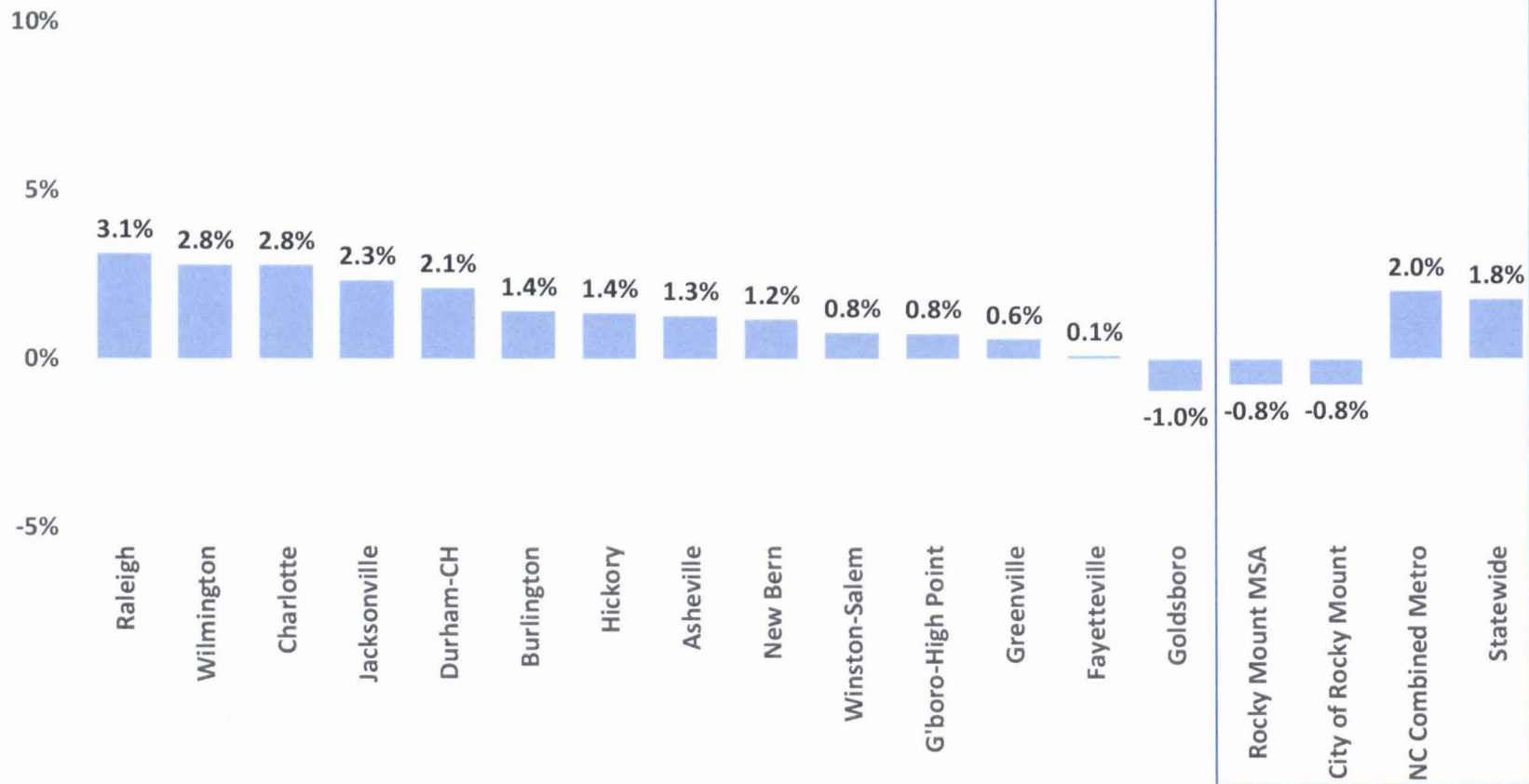




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1-Year Change in Employment, as of February 2020

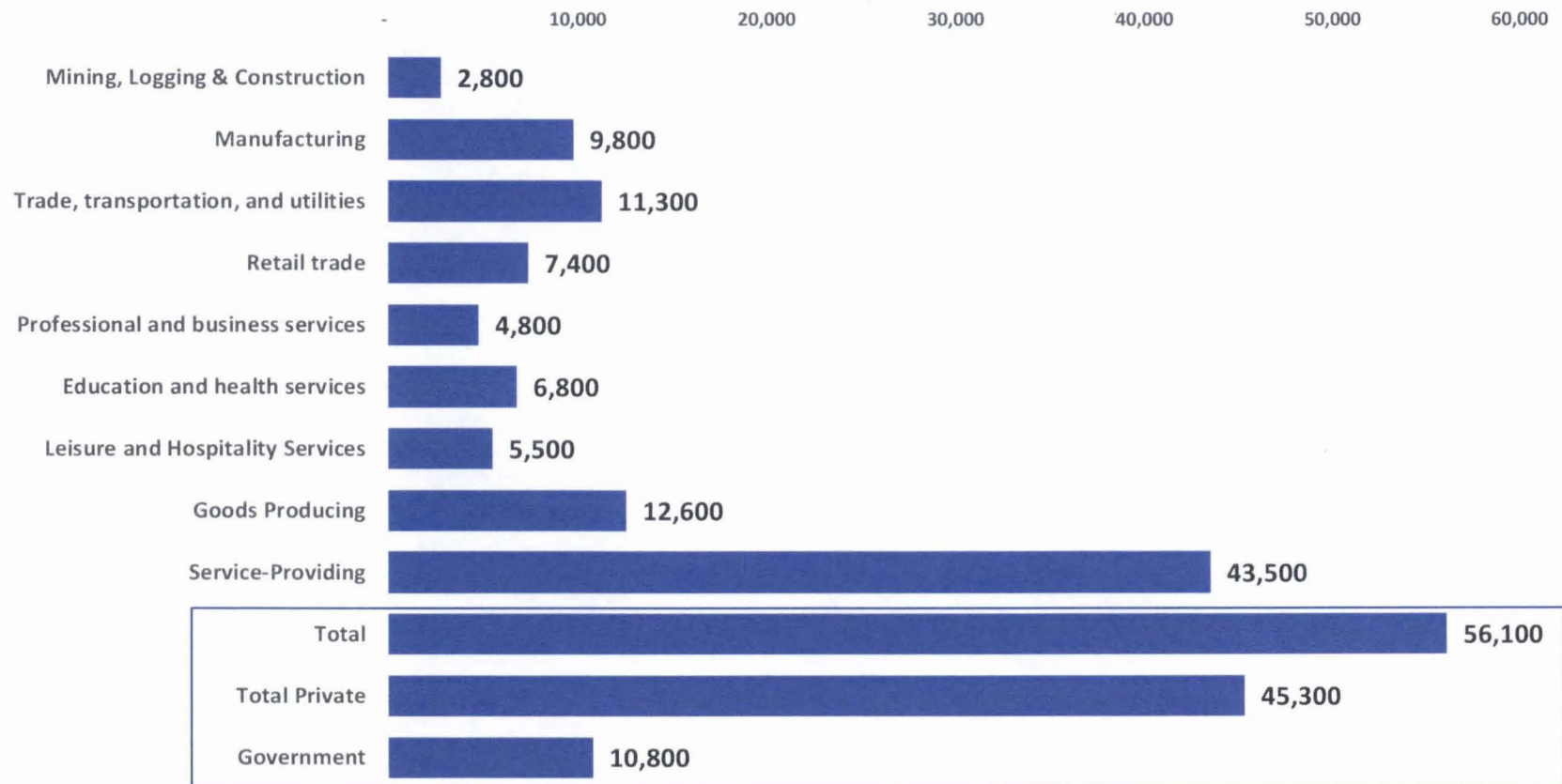


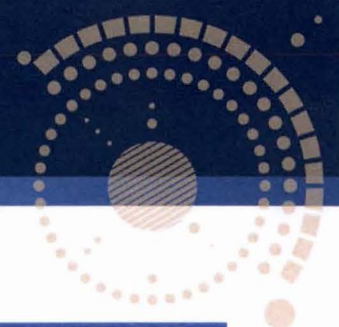


ROCKY MOUNT, NC
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Nonfarm Employment, Rocky Mount MSA, February 2020

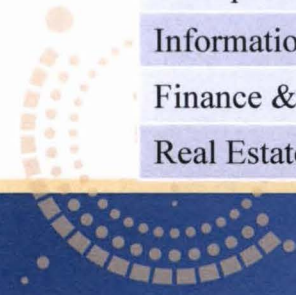


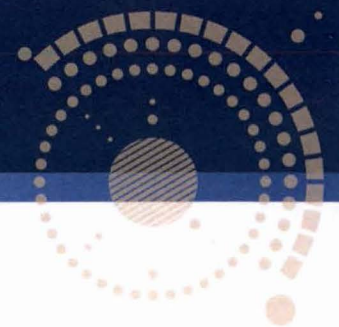


Local Average Wages by Sector

Sector	Hourly Wage	Sector	Hourly Wage
Agriculture, Forestry, Fishing, Hunting	\$13.82	Professional, Scientific, Technical Services	\$21.70
Mining	\$29.15	Management of Companies, Enterprises	\$33.84
Utilities	\$29.81	Administrative & Support, Waste Mgmt.	\$12.47
Construction	\$24.18	Educational Services	\$19.60
Manufacturing	\$25.74	Health Care, Social Assistance	\$20.29
Wholesale Trade	\$25.46	Arts, Entertainment, Recreation	\$6.54
Retail Trade	\$12.66	Accommodation, Food Services	\$8.11
Transportation & Warehousing	\$23.36	Other Services (except Public Admin.)	\$14.82
Information	\$22.36	Public Administration	\$20.25
Finance & Insurance	\$27.70	Total Workforce Average	\$19.24
Real Estate, Rental, Leasing	\$18.15		

Source: Quarterly Census of Employment & Wages, 3rd Quarter 2019





Conclusions

- Prepared for impact of COVID-19 on current year's budget
- Next fiscal year will be difficult
 - Will start with a conservative outlook
 - Anticipate amendments to increase appropriations as situation improves





Report of Revenues and Expenditures of Government Funds

Fiscal Year 2020
As of March 31, 2020

Purpose

This report provides summary information on revenue, expenditures, and budget balance for primary City funds, including General Government, Transportation, and Utilities. It is presented to the public and the Mayor and City Council on a quarterly basis to represent recent financial activity and the current status of the City's financial condition.

Source of Information

Information in this report is summarized from the General Ledger of the City, as entered in our financial management

Timeframe

This report includes information for specific funds budgeted in Fiscal Year 2020.

Guide to Reading Report Information

Description <i>Revenue or expenditure category for line.</i>	FY 2020 Amended Budget	YTD Actual	YTD % Dif to YTD FY 2019	YTD % of Budget	3-Year Avg. YTD%	Comparison of Performance FY 2020 % of Budget (Blue) to 3-Year Average % to End of Year Actual (Purple)
General Fund Summary						
Revenue growth remains strong with respect to Property Tax (due to rate adjustment and value growth), Sales Tax (sales growth, expansion), Solid Waste sales (transfer station), and Investments (interest rates). The City has focused on several capital projects, including those carried over from prior years, in an effort to improve facilities, infrastructure, and services. General Fund should finish the Fiscal Year without the use of Adopted Appropriated Fund Balance (\$1.25 Million) and a revenue surplus of at least \$1 Million.						
Revenues						
Ad Valorem	27,178,000	3,950,958	18.9%	14.5%	17.2%	
Intergovernmental	8,612,780	1,614,388	15.6%	18.7%	18.1%	
Sales Tax	12,820,000	1,413,493	11.0%	11.0%	10.3%	
Licenses & Permits	1,723,000	241,563	14.0%	14.0%	16.5%	
Sales & Services	10,487,520	2,345,139	4.8%	22.4%	24.1%	
Investments	851,520	191,288	45.1%	22.5%	17.6%	
Miscellaneous	860,220	172,663	-22.1%	20.1%	19.4%	
Transfers	4,300,000	875,000	10.2%	20.3%	16.1%	
Lease Proceeds	2,719,000	-	N/A	0.0%	0.0%	
Fund Balance Appropriated			N/A	0.0%	0.0%	
TOTAL	67,800,000	14,863,829	21.9%	21.9%	19.4%	

Summary Statement
Brief description of fund performance.

Description
Revenue or expenditure category for line.

Budget Portion
Share of budget represented by line.

FY 2020 Amended Budget
Final amended budget total for line.

YTD Actual FY 2020 Year to Date amount for

YTD % Dif to YTD FY 2019 1-Year % Difference in YTD Amounts.

YTD% of Budget
Actual FY 2020 Year to Date amount for line as percentage of Amended Budget.

3-Year Avg. YTD%
Year to Date of budget percentage for similar period averaged for last 3 fiscal years (FY 2017 to FY 2019).

Comparison of Performance
Graphic representation of FY 2020 Year to Date performance (bottom, light blue horizontal bar) in relation to prior 3-Year Average for Year to Date (top, purple horizontal bar) and 100% of budgeted amount (red vertical line).

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Report on General Fund Revenues and Expenditures

Comparison of Performance

FY 2020 % of Budget (Blue) to
3-Year Average % to
End of Year Actual (Purple)

General Fund Summary

Third Quarter revenue growth continued the trend experienced throughout the fiscal year, particularly Ad Valorem (property tax) and Sales Tax. However, this performance will not continue with the projected negative impact of the COVID-19 Pandemic. Expenditures remain constrained, and operating budgets have been reduced in order to finish the fiscal year in a balanced fashion.

Revenues

		FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%	
Ad Valorem		27,178,000	26,235,591	2.5%	96.5%	94.6%	
Intergovernmental		8,615,780	5,898,351	-0.1%	68.5%	65.1%	
Sales Tax		12,820,000	8,214,493	10.8%	64.1%	61.5%	
Licenses & Permits		1,723,000	1,020,937	-6.9%	59.3%	63.2%	
Sales & Services		10,480,520	7,266,644	2.5%	69.3%	73.3%	
Investments		851,520	607,160	1.3%	71.3%	66.3%	
Miscellaneous		917,553	526,110	-17.5%	57.3%	63.6%	
Transfers		4,300,000	2,625,000	10.2%	61.0%	48.2%	
Lease Proceeds		2,719,000	-	N/A	0.0%	0.0%	
Fund Balance Appropriated		4,047,869	-	N/A	0.0%	0.0%	
Total Revenue		73,653,242	52,394,286	3.7%	71.1%	70.5%	

Expenditures by Department

Mayor & City Council		2,087,738	1,662,936	N/A	79.7%	28.5%	
City Clerk		158,290	113,496	13.6%	71.7%	61.4%	
City Manager		812,422	637,848	14.3%	78.5%	72.1%	
Human Resources		1,282,339	784,914	18.0%	61.2%	58.5%	
Human Relations		458,780	245,234	-15.8%	53.5%	61.9%	
Finance & Technology		4,813,837	562,807	-9.6%	11.7%	31.8%	
Police		17,867,016	12,873,517	4.7%	72.1%	64.8%	
Fire		12,903,671	9,525,051	-9.7%	73.8%	65.3%	
Public Works (Incl. Engineering)		10,714,670	7,395,488	-2.8%	69.0%	71.2%	
Parks & Recreation		11,867,176	7,534,358	-5.9%	63.5%	64.3%	
Development Services		2,901,348	1,815,604	12.9%	62.6%	71.8%	
Event Center		5,526,190	3,039,469	62.2%	55.0%	N/A	
Community & Business Dev.		2,259,765	582,038	30.6%	25.8%	48.7%	
Total Expenditures		73,653,242	46,772,760	1.3%	63.5%	60.7%	

Balance - Revenues Over/(Under) Expenditures

5,621,525

Expenditures by Category

Salaries & Wages		38,122,616	28,067,562	4.2%	73.6%	73.6%	
Employee Benefits		13,075,151	9,590,298	6.5%	73.3%	74.6%	
Professional Services		1,883,890	961,088	-9.6%	51.0%	63.9%	
Operating Costs		4,410,905	3,109,980	104.0%	70.5%	41.9%	
Debt Service		5,540,900	2,775,670	-25.4%	50.1%	67.6%	
Capital Equipment		8,381,382	2,205,049	-38.3%	26.3%	61.7%	
Transfers		1,610,560	2,884	N/A	0.2%	13.9%	
Other		627,838	60,230	-12.7%	9.6%	71.3%	
Total Expenditures		73,653,242	46,772,760	1.3%	63.5%	68.8%	

Report on General Capital, Powell Bill, and Public Utility Funds

Comparison of Performance

FY 2020 % of Budget (Blue) to
3-Year Average % to
End of Year Actual (Purple)

FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%
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Powell Bill Fund

Summary

FY 2020 Powell Bill Allocation is 0.7% lower than the FY 2019 allocation, and 4.8% lower than the FY 2020 adopted projection.

	FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%	
Powell Bill Allocation	1,588,000	1,512,126	93.2%	95.2%	N/A	
Other Revenue	1,608,000	102,952	N/A	6.4%	N/A	
Fund Balance Appropriated	692,676	-	N/A	0.0%	0.0%	
Total Revenues	3,888,676	1,615,078	-17.4%	41.5%	64.8%	
Total Expenditures	3,888,676	505,447	-41.0%	13.0%	63.7%	
<i>Balance - Revenues Over Expenditures</i>		<i>1,109,631</i>				

Electric Fund

Summary

Utility Sales are trending less compared to last year, along with expenditures.

	FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%	
Utility Sales	78,084,327	57,767,291	-1.5%	74.0%	77.2%	
Other Revenue	3,740,000	1,062,259	-24.6%	28.4%	33.1%	
Fund Balance Appropriated	4,741,950	-	N/A	0.0%	0.0%	
Total Revenues	86,566,277	58,829,550	-2.2%	68.0%	75.1%	
Energy Purchase	56,000,000	36,545,916	1.7%	65.3%	68.2%	
Operating	16,683,248	10,749,035	0.8%	64.4%	73.6%	
Non-Operating	6,072,100	4,374,011	-2.0%	72.0%	72.9%	
Capital	7,810,929	2,702,062	-35.8%	34.6%	62.3%	
Total Expenditures	86,566,277	54,371,024	-1.6%	62.8%	69.2%	
<i>Balance - Revenues Over Expenditures</i>		<i>4,458,526</i>				

Gas Fund

Summary

Sales declined compared to last year due to warmer weather during the first months of the winter cycle, while decreases in wholesale gas prices offset this decline and contribute to a positive operating balance.

	FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%	
Utility Sales	20,804,000	16,630,598	-6.8%	79.9%	78.4%	
Other Revenue	730,000	318,375	-7.2%	43.6%	42.7%	
Fund Balance Appropriated	2,539,776	-	N/A	0.0%	0.0%	
Total Revenues	24,073,776	16,948,973	-6.8%	70.4%	76.6%	
Energy Purchase	11,000,000	7,426,861	-20.7%	67.5%	77.9%	
Operating	9,316,952	6,415,535	3.4%	68.9%	76.6%	
Non-Operating	1,972,500	1,304,862	N/A	66.2%	46.7%	
Capital	1,784,324	393,675	-78.4%	22.1%	66.4%	
Total Expenditures	24,073,776	15,540,932	-16.3%	64.6%	75.7%	
<i>Balance - Revenues Over Expenditures</i>		<i>1,408,041</i>				

Report on Water Resources and Stormwater Management Funds

Comparison of Performance,
FY 2020 % of Budget (Blue) to
3-Year Average % to
End of Year Actual (Purple)

	FY 2020 Amended Budget	YTD Actual	YTD %Dif to YTD FY 2019	YTD% of Budget	3-Year Avg. YTD%
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Water Fund

Summary

Sales are no consistent with last year and close to budgeted projections. Increased expenditures reflect impact of planned capital activity.

Utility Sales	11,089,804	8,264,858	-0.6%	74.5%	75.3%
Other Revenue	980,000	404,123	-17.4%	41.2%	72.6%
Fund Balance Appropriated	5,090,801	-	N/A	0.0%	0.0%
Total Revenues	17,160,605	8,668,981	-2.8%	50.5%	73.5%
Operating	10,465,843	6,884,127	-2.5%	65.8%	79.3%
Non-Operating	1,036,900	478,682	22.2%	46.2%	58.3%
Capital	5,657,862	1,475,597	219.1%	26.1%	77.6%
Total Expenditures	17,160,605	8,838,405	11.7%	51.5%	71.6%
<i>Balance - Revenues Over Expenditures</i>		<i>(169,424)</i>			

Sewer Fund

Summary

Sales continue to perform below budgeted projections due to dry conditions and lower industrial and wholesale utilization. Expenditure increases are primarily due to increased focus on planned capital projects relying on the use of appropriated reserves.

Utility Sales	14,463,150	10,087,380	-6.0%	69.7%	74.1%
Other Revenue	2,310,700	376,251	-8.4%	16.3%	29.6%
Fund Balance Appropriated	4,916,015	-	N/A	0.0%	0.0%
Total Revenues	21,689,865	10,463,632	-7.1%	48.2%	69.5%
Operating	11,996,845	8,439,837	4.5%	70.4%	75.3%
Non-Operating	1,780,500	1,459,698	47.1%	82.0%	46.3%
Capital	7,912,520	1,644,551	143.8%	20.8%	61.0%
Total Expenditures	21,689,865	11,544,086	18.5%	53.2%	71.8%
<i>Balance - Revenues Over Expenditures</i>		<i>(1,080,454)</i>			

Stormwater Fund

Summary

Revenue are in line with budgeted projections. Capital spending increased in the third quarter, reflecting progress of scheduled projects.

Utility Sales	4,130,000	3,079,822	-0.1%	74.6%	74.6%
Other Revenue	470,000	174,914	3.6%	37.2%	58.9%
Fund Balance Appropriated	1,211,683	-	N/A	0.0%	0.0%
Total Revenues	5,811,683	3,254,737	0.1%	56.0%	69.5%
Operating	3,798,329	2,394,777	2.7%	63.0%	75.9%
Non-Operating	421,100	296,201	-5.6%	70.3%	79.4%
Capital	1,592,254	551,169	135.3%	34.6%	69.0%
Total Expenditures	5,811,683	3,242,147	12.6%	55.8%	76.6%
<i>Balance - Revenues Over Expenditures</i>		<i>12,590</i>			