


Vendor: \_\_\_\_\_

	<b>City of Rocky Mount Addendum 1</b>	
	Refer <b><u>ALL</u></b> Inquiries regarding this RFQ to: Debra Harris Purchasing Clerk	RFQ #320- 280121DH
		RFQ Due Date: Tuesday 3/2/2021
Contract Type: Goods/Service		

FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR PROPOSAL TO REJECTION ON THE AFFECTED ITEM(S):

#### RFQ Schedule Reminder

Event	Responsibility	Date and Time
Pre-bid	City	Friday 2/5/2021 10:00 a.m.
2nd Pre-bid	City	Friday 2/19/2021 10:00 a.m.
Submit Written Questions/Question Deadline	Vendors	Wednesday 2/24/2021
Provide Response to Questions/Addendum	State	Thursday 2/25/2021
Submit Bids	Vendors	Tuesday 3/2/2021 4:00 p.m.
Award Contract	State	TBD

#### Questions and Answers

1. Hello, in reading the Specs for the Control Contract Quote requirements, it lists in 5.2 that the vendor shall have a response time of 2 Hours for Emergency Service. Is the City expecting onsite personal within the 2 Hours or Remote Access Login within the 2 Hours? Please clarify. **We are looking for a two-hour response. This could change depending on the situation. A site visit is not required for issues that can be resolved remotely. If the system cannot be repaired remotely, a site visit is required.**
2. Also, in Specs in section 4.2 it says " Parts shall be cost plus, and contractor mark up. Contractor shall provide markup percentage in pricing proposal. Contractor shall provide a copy of the parts and markup rates." Please clarify in more detail what the City is looking for. **Parts should not be included in the preventative maintenance base cost in Attachment A. The city would like for any needed parts to be billed in addition to the PM cost. Parts should not exceed the vendors cost plus markup. The city would like to lock in those part rates through this RFQ.**